



REVISED AGENDA

City of Flagstaff

HERITAGE PRESERVATION COMMISSION

4:00 PM – Wednesday, March 18, 2015

Flagstaff City Hall, **Council Conference Room**, 211 W. Aspen Avenue



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Carrie Nelson 928-213-2919 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

CALL TO ORDER

COMMISSION MEMBERS:

Phil Scandura
Jonathan Day
Laurel Dunn
Josh Edwards
Jean Hockman
David Zimmerman

CITY STAFF:

Karl Eberhard, Staff Liaison
Carrie Nelson, Recording Secretary

I. PRELIMINARY GENERAL BUSINESS

1. PUBLIC COMMENT

- a. *(At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)*

2. ANNOUNCEMENTS

- a. *(Reconsiderations, Changes to the Agenda, and other Preliminary Announcements)*

3. APPROVAL of MINUTES.

Regular Meeting of December 17, 2014

II. OLD BUSINESS

(Continued, postponed, and tabled items.)

None

III. NEW BUSINESS

1. Commission Elections

The Commission is requested to nominate and elect a Chair and Vice-Chair to begin commencement at the March 18, 2015 meeting.

2. Museum of Northern Arizona

Address:	3101 N. Fort Valley Road
Assessor's Parcel Number:	111-01-001F
Property Owner:	Museum of Northern Arizona
Applicant:	Robert Breunig
City Staff:	Karl Eberhard, HPO

REQUESTED ACTION: Accept Cultural Resource Study

This is a proposal to modify the south (main) entrance to eliminate unsafe conditions and to provide accessibility. The work involves raising the landing and main entrance door and constructing new entry stairs, ramp, and handrails. The building is listed on the National register of Historic Places and is located in the Flagstaff Landmark Overlay Historic District.

RECOMMENDED ACTION: Accept Cultural Resource Study.

3. Museum of Northern Arizona

Address:	3101 N. Fort Valley Road
Assessor's Parcel Number:	111-01-001F
Property Owner:	Museum of Northern Arizona
Applicant:	Robert Breunig
City Staff:	Karl Eberhard, HPO

REQUESTED ACTION: Approve Certificate of Appropriateness

This is a proposal to modify the south (main) entrance to eliminate unsafe conditions and to provide accessibility. The work involves raising the landing and main entrance door and constructing new entry stairs, ramp, and handrails. The building is listed on the National register of Historic Places and is located in the Flagstaff Landmark Overlay Historic District.

RECOMMENDED ACTION: Approve Certificate of Appropriateness

4. Murray Accessory Dwelling

Address:	711 W. Aspen Avenue
Assessor's Parcel Number:	100-24-006
Property Owner:	Joe Murray / Kim Sargent
Applicant:	Joe Murray
City Staff:	Karl Eberhard, HPO

REQUESTED ACTION: Approve Certificate of Appropriateness

This proposal is to convert an existing two story 360 square foot accessory structure (shed) to an accessory dwelling unit including a 240 square foot first floor addition, an 80 square foot second floor addition, and a roof deck. The proposal also includes new windows and doors. The property is located in the Townsite National Register Historic District and the Townsite Overlay Historic District.

RECOMMENDED ACTION: Continue item for further development of plans (compliance with Townsite guidelines and zoning code)

5. Historic Resource Study – 822 W. Route 66

Address:	822 W. Route 66
Assessor's Parcel Number:	103-02-020
Property Owner:	Williams & Associates
Applicant:	Lynn Neal, EnviroSystems
City Staff:	Karl Eberhard, HPO

REQUESTED ACTION: Accept Historic Resource Study

This is a Letter Report that concludes that the structure does not meet the criteria for significance. As this contradicts previous National Park Service documentation, the ***Heritage Preservation Officer has referred the matter to the Commission. Letter report attached.***

RECOMMENDED ACTION: Accept Historic Resource Study

IV. CONCLUDING GENERAL BUSINESS

1. REPORTS

- a. Staff Report – Review of projects approved by staff consent.

2. ANNOUNCEMENTS

(Informal Announcements, Future Agenda Items, and Next Meeting Date)

- a. Next Regularly Scheduled Meeting: April 15, 2015
- b. Future Agenda Items

ADJOURNMENT

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on March 4, 2015 at 1:00 P.m. in accordance with the statement filed by the Recording Secretary with the City Clerk.

Michelle Book, Administrative Specialist